***NOTE:  Please send your email reply to*** [***jhoschei@arizona.edu***](mailto:jhoschei@arizona.edu) ***&*** [***pssmith@arizona.edu***](mailto:pssmith@arizona.edu) ***as soon as possible and NO LATER THAN 21 days prior to the start of your observing run. If you have multiple runs/programs, please submit a form for each, individual visit to the observatory.***

***90" Bok Telescope Observer Request Form During the COVID-19 Pandemic***

PROPOSAL ID:

DATES:

TITLE OF PROPOSAL:

INSTRUMENT:

Please fill in the above information for your observing run at the 90" telescope. To prepare for your run, the Telescope Operations Group asks you to complete this form and return it by email.

Telescope Operations Group

Steward Observatory, UA

Tucson, AZ  85721

FAX: (520) 621-1532

EMAIL: [jhoschei@arizona.edu](mailto:jhoschei@arizona.edu), [pssmith@arizona.edu](mailto:pssmith@arizona.edu)

Be aware that:

1.)    Non-facility instrumentation must be installed so that telescope balancing can be completed by 3:30 p.m. (Disregard the notice below that the observer should not arrive before 4pm for their first night.)

2.)    No more than ONE (1) observer is allowed in the 90" building.

3.)    Operations personnel have complete access to the facility between 10:00 a.m. and 4:00 p.m.

4.)    Allocation of observing time by the scheduling committee DOES NOT imply certification for observing.  Your responsibilities in this regard are spelled out in the UAO GUIDELINES FOR OBSERVING (see <http://james.as.arizona.edu/~psmith/90inch/guidelines.html>). Failure to adequately attend to these responsibilities will result in forfeiture of observing time. On-site training of uncertified observers will not take place until all public health guidelines can be successfully implemented.

5.) It is essential for foreign nationals to bring their passport and travel/residence documentation with them.

6.) Observers are required to bring their own bedding and towels.

7.)    **Quiet Hours until 4PM.**

*CERTIFIED OBSERVER) WHO WILL BE PRESENT AT THE TELESCOPE AT ALL TIMES* (Please include email address of the observer):

*WILL THERE BE AN OBSERVER CHANGE DURING THE RUN* (Only allowed for runs longer than 5 nights; minimum stay on site is 3 nights)? Please give dates and details:

*OBSERVER NEEDING DORM ROOMS* (Only one individual is allowed to stay in the dorm at a time):  
  
*OBSERVER NEEDING TO CHECK OUT KEYS* from the Steward Observatory East Annex (Please make sure that you learn the code for the gate at the base of the mountain when getting your key):  
  
*OBSERVER IS EXPECTED TO PROVIDE THEIR OWN TRANSPORTATION.* Given COVID-19 restrictions, Operations is not allowed to offer rides to or from the observatory.

*APPROXIMATE ARRIVAL DATE AND TIME AT 90" TELESCOPE* **(DoNOT arrive before 4pm unless given permission to do so by on-site staff):**

*APPROXIMATE DEPARTURE DATE AND TIME FROM 90" DORMITORY* (**Please vacate the site before NOON**):

*TECHNICAL REQUESTS*:

*HARDWARE* (non-standard instrument configuration, filters, cryogens, etc.). Note to **90Prime** users:  Please specify the filters that you wish to have installed in the filter wheel:

*MANPOWER SUPPORT* (Masks are mandatory and recommended social distancing rules must be followed as much as possible when more than one person is present.):